


Note: There are too many different versions of Windows to provide a guide for each. Therefore, I've taken the path most consistent between the various versions. The text labels referenced in the images and text may not match exactly what you see. Feel free to visit the IT office for assistance.

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- Run
- Type the name of a program, folder, document, or Internet resource, and Windows will open it for you.
- Open:
-  This task will be created with administrative privileges.
- OK Cancel Browse...

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- A screenshot of the Windows Explorer interface. The top ribbon shows 'File', 'Computer', and 'View' tabs. Below the ribbon, there are navigation icons and a list of items. The 'This PC' button is circled in red. On the left sidebar, there are 'Favorites' (Desktop, Downloads, Recent places) and 'Folders (6)' (Desktop, Music, etc.). The main pane shows 'This PC' and 'Desktop'.

- [illegible]